



**Dr. B.R. AMBEDKAR UNIVERSITY, SRIKAKULAM  
ETCHERLA – 532410 (AP)**

Prof. V.Krishna Mohan  
Registrar

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281628 (Res) Fax: 281972  
Mobile: 09490475588  
E-mail: [regdrbrau@yahoo.com](mailto:regdrbrau@yahoo.com)

No.BRAU/Fi-140/PGBoS/2013(13)

Dt. 11-07-2013.

**PROCEEDINGS OF THE VICE-CHANCELLOR**

Sub: Dr.B.R.Ambedkar University, Srikakulam – Constitution of P.G Board Of Studies in Social Work –  
Nomination of Chairman & Members – Orders – Issued.  
Read: Note Orders of the Vice-Chancellor Dated 11-07-2013

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**ORDER:**

The Vice-Chancellor having considered the proposal of the Principal, Dr B.R.A.U. College, Dr. B.R.Ambedkar University, Srikakulam, is pleased to constitute a P.G Board of Studies (P.G) in Social Work by nominating the members as per the list enclosed on the said Board until further orders w.e.f. 11-07-2013 subject to the approval of M&DC.

The nomination shall be as laid down in **Section-4 of Chapter-IV of Dr. BRAU code Volume** and subject to the condition that a member appointed in his/her capacity as a teacher of any of the university or affiliated or oriental colleges shall, when he/she ceases to be a teacher of any such college, ceases to be a member of the Board concerned. Provided, also that (i) the membership on any particular Board or Board of Studies (other than professional board) of any teacher ceases on his/her transfer to a professional college within the university area, and (ii) a member of a professional board of studies nominated in his capacity as a teacher of any of the professional colleges affiliated to the university, shall when he ceases to be member of any such college(s) ceases to be a member of the concerned board.

The Chairman and members are required to accept the membership to serve on the Board and communicate the same to the university along with their residential address and contact numbers.

The Members attending the meetings of the Board of Studies are eligible for payment of TA & DA, etc. as per the university norms.

(By Order)



(Prof. V. KRISHNA MOHAN)  
REGISTRAR

Dr. B.R. Ambedkar University, Srikakulam

Encl: List

To  
The Members

Copy to:

The Principal, Dr. B.R.Ambedkar University College, Srikakulam  
The Dean, CDC, Dr. BRAU, Sklm  
The Coordinator of Examinations, Dr. BRAU, Sklm  
The Special Officer-Examinations (Confidential Work), Dr. BRAU, Sklm  
PA to Vice-Chancellor, Dr. BRAU, Sklm

Dr. B. R. AMBEDKAR UNIVERSITY - SRIKAKULAM  
ETCHERLA - 532 410 (A.P.)

Prof. G. Tulasi Rao  
M.Com MBA, Ph.D.  
Principal

Phone No: 08942-249920  
Mobile: 9908068633

Date: 06-02-2015

To  
The Chairmen - Board of Studies  
Dept. of Bio-Technology

The chairmen, Board of Studies of all the Departments are hereby informed to conduct Board of Studies Meeting. The following are the main issues to be discussed in the Board of Studies and come out with concrete proposals to be implemented WEF 2015-16 academic year.

1. Review and Revision of Syllabus.
2. Implementation of choice based credit system for PG courses in the University campus.
3. Implementation of Semester system at UG level in the affiliated colleges of the University.
4. Implementation of curriculum based extension activities.
5. Any other issues.

You are required to have detailed discussion and academic exercise on the above issues and submit the resolutions of Board of Studies for final approval. You are required to complete whole process before the end of February-2015. You are requested to coordinate with the concerned heads/Course Co-ordinators in this regard.

Thanking you,

Yours Sincerely

(Prof. G. Tulasi Rao)  
Principal

Copy to:

1. PA to Vice-Chancellor
2. PA to Registrar
3. Dean of Examinations
4. All Heads/Course Co-ordinators

Principal's University College  
Dr. B. R. Ambedkar University, Srikakulam  
Etcherla (A.P.) - 532 410

Minutes of the Board of studies meeting in Social Work held on 17-03-2015 at 10.00am in the  
Department of Social Work Dr. BRAU, SKLM

Board of studies members discussed and resolved the following issues:

1. It is resolved to review, update and modify the existing syllabus in tune with recent developments.
2. It is resolved to adopt the choice based credit system and accordingly it is resolved to prepare the curriculum with 2 core papers and 3 electives (one compulsory and two electives with choice with field practicum)
3. It is resolved to provide papers to allow non- social work discipline students to choose or pursue social work subject.
4. It is resolved to prepare subjects for future expansion.
5. It is resolved to start a Family Counseling centre in the department
6. It is resolved to update references with website and latest books.
7. The social audit can be introduced during the second semester.

Name of the BOS Members----- Signature of the Member

Chairman:

Dr. Muralidhar NIMHANS

Dr A.B.S.V.Ranga rao Andhra University

Head of the Department name:- Smt. M. Anuradha

Teaching faculty:

Dr. G. Sanjevayya

Smt. U. Kavya Jyostna

Dr. D. Vanaja

Ms. K. Syamala



## Board of studies meeting

7

Minutes of the Board of studies, held on 17/03/2015  
in the seminar hall, Commerce & management dept  
at 10 AM.

Members presented

Signature

Prof. D. Muralidhar

D. Muralidhar

Prof. A.B.S.V. Ranga Rao

A.B.S.V. Ranga Rao

Dr. G. Sanjeevayya

G. Sanjeevayya

Mrs. M. Anuradha

M. Anuradha 17/3/2015

Mrs. U. Kanya Tyotua

U. Kanya Tyotua

Mrs. Dr. D. Vanaja

D. Vanaja

Ms. K. Syamala

K. Syamala

Mrs. Padala Bhudeni

P. Bhudeni

D. Raj babu

K. RAGHU BABU

(K. RAGHU BABU),

Registrar

Dr. B.R. Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India





**Dr.B.R.AMBEDKAR UNIVERSITY-SRIKAKULAM**  
ETCHERLA, SRIKAKULAM, ANDHRA PRADESH-532410

Prof.P.Chiranjeevulu  
Principal

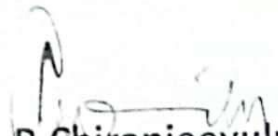
Phone No: 08942-240970

Office: 08942-240924

Date: 26-09-2017

**CIRCULAR**

All the Heads and Course Coordinators are here by informed that the BOS (common) will be held in the University Seminar hall on 11-10-2017 at 10.00AM headed by the Hon'ble Vice Chancellor. By following this common BOS, the departmental BOSs will have to be organized at 11.30 AM at the individual departments chaired by the chairmen, Departmental BOS. Hence, all are requested to make necessary arrangements to complete the meeting smoothly.

  
**Prof. P.Chiranjeevulu**

**PRINCIPAL**

Principal University College  
Dr. B.R. Ambedkar University, Srikakulam  
Etcherla (A.P.) - 532410

Copy to:

PA to the Vice-Chancellor

PA to Registrar

Heads and Course Coordinators.

MINUTES OF SOCIAL WORK BOARD OF STUDIES MEETING HELD ON 2-02-2017 AT 11.00 A.M. in the  
DEPARTMENT OF SOCIAL WORK, Dr. B.R. AMBEDKAR UNIVERSITY, SKL.M.

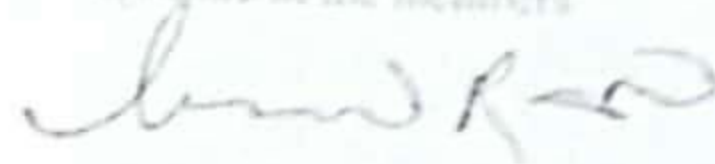
Board of studies members discussed and resolved the following issues:

1. It is resolved to continue the existing syllabus for a period of 2 years.
2. It is resolved to continue Skill Development paper as an elective for choice based credit system.
3. It is resolved to replace "Social Work with HIV/AIDS" Paper from 4<sup>th</sup> semester with "Social Responsibility & Social Work" for the academic year 2018-19.
4. The list of following panels are approved : (Panels attached to this document)
  - a) Viva-Voice / Field work Evaluation panel.
  - b) Examiner panel.
  - c) Paper setting panel.
    - i. The panel should constitute not less than 6 members
    - ii. The members of the panels should have the following eligibility criteria:  
Professors, Associate Professors and any Senior Faculty Member more than 10 years service with or without PhD.
5. It is resolved to follow the below criteria for guide ship, valuation of papers and evaluation.
  - i. 2 years service for Guide ship
  - ii. 2 years service for Internal Valuation
6. It is resolved that Doctoral Research Committee (DRC) constituted under the guidance of honorable Vice chancellor in accordance with the University norms.
  - a) All the regular faculty members with Doctoral degree of the DRC.
7. It is resolved to constitute a Staff Council under the guidance of honorable Vice chancellor in accordance with the University norms and include all the staff members of the department in the Council.
8. The present Board of Studies Chairman and members will continue for consecutive 3 years. The Proceeding to be issued by the Hon'ble Vice-Chancellor to include Assistant Professor membership in Board of Studies.

Name of the BOS Members:

Signature of the members

Chairman: Prof. A.B.S.V. Ranga Rao



Prof. T. Sobhanasi

Sobhanasi

Head of the Department: Smt M. Anuradha

M. Anuradha

Teaching Faculty: Dr. G. Sampadamma

Smt. T. Kavya Jayasree

Kavya Jayasree

Dr. D. Vanaja

D. Vanaja 24/12

Ms. K. Syamala

Syamala

K. RAGHU BABU

(K. RAGHU BABU)

Registrar

Dr. B.R. Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India

Minutes of Board of Studies (BOS) in Social Work (PG), Department of Social Work, Dr. B.R. Ambedkar University held on 11-10-2017 in the Department of Social Work.

Members present

- |                          |        |
|--------------------------|--------|
| 1. Prof. ABSV Ranga rao  | Signed |
| 2. Mrs. U. Kavya Jyotsna | Signed |
| 3. Mrs. M. Anuradha      | Signed |
| 4. Dr. D. Vanaja         | Signed |

The following are the Resolutions taken

1. It was resolved to offer 7 papers in each semester. The papers are distributed as follows: 2 core papers, 5 optional papers. Out of the 5 optional the students have to select 3 optionals.
2. In the third and fourth semester, 301, and 302 ; 401 and 402 papers are core papers, 303, 304 and 305 ; 403, 404, and 405 are elective papers from which the students has to opt one elective, and from 306 (a,b,c) they can select a or b or c Specializations.
3. The student opting 306 (a) should invariably opt 307 (a). Similarly in the fourth semester, the student should opt 406 (a) and 407 (a). Likewise the student selects other specializations from b and c.
4. It was resolved to include Corporate Social Responsibility, Disaster management and Rehabilitation and After Care papers. Counseling and Communication, Gandhian Ideology, Labour legislation and labour welfare, Participatory Development.
5. It was resolved to modify first unit of Paper 103- History, Philosophy and Field practices of Social Work.
6. It was to start concurrent field work from 2.30 to 5.30 PM from Monday to Thursday
7. It was resolved to introduce PG Diploma Course Management of Voluntary Organisation with 4 papers and one project work.



## Board of studies meeting

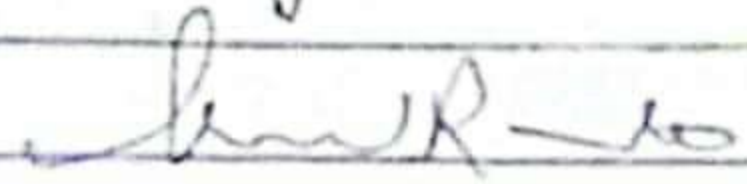
13

minutes of the Board of studies, held on 11/10/2017 in the Department of Social work at 11.00 A.M.

members presented.

Signature

1. Prof. A.B.S.V. Rangan Rao.



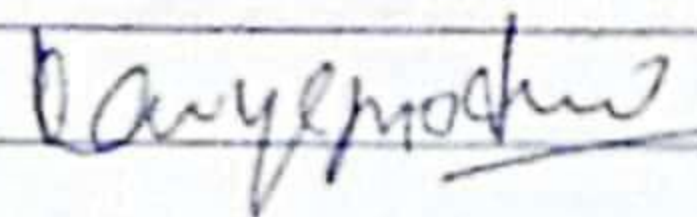
2. Dr. G. Sanjeevayya.

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3. Smt. M. Anuradha

H. of dha.

4. Smt. U. Kavya Tyastna



5. Dr. D. Vanaja.

D. Vanaja

Student member

1. Ms. Sasi Kala.

Sasi



(K. RAGHURAM BABU),

Registrar

Dr. B.R. Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India

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Minutes of Board of Studies (BOS) in Social Work (PG), Department of Social Work, Dr. B.R. Ambedkar University held on 04-05-2018 in the Department of Social Work.

Members present

- |                         |        |
|-------------------------|--------|
| 1. Prof. ABSV Ranga rao | Signed |
| 2. Dr. G Sanjeevvayya   | Signed |
| 3. Dr. M.Anuradha       | Signed |
| 4. Dr. U. Kavya Jyotsna | Signed |
| 5. Dr. D. Vanaja        | Signed |
| 6. Dr. K.Syamala        | Signed |

The following are the Resolutions taken.

1. It was resolved to start a Diploma course in Gandhian Social Work for the present academic year 2018-19.
2. It was resolved that the syllabus designed and enclosed with this resolution is approved by all the BOS members.

## Board of Studies meeting

minutes of the Board of Studies, held on  
4/5/2018 in the Department of Social work at  
10.30pm.

members presented

Signature

1 Prof. B.B.S.V. Ranga Rao.



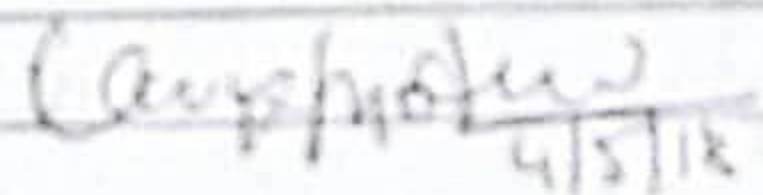
2 Dr. G. Sanjevayya



3 Dr. M. Anuradha

H.G. dr. 4/5/18

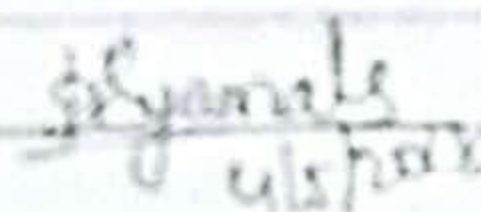
4 Dr. V. Kavya Tyastna

  
4/5/18

5 Dr. D. Vanaja

D. Vanaja

6 Dr. K. Syamala

  
4/5/18

Student members

1 B. Kavitha

B. Kavitha  
(II Sem Student)

K-R-K

(K. RAGHU BABU)

Registrar

Dr. B.R. Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India





**Dr.B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM**  
ETCHERLA-532 410 (AP), INDIA

Prof. K. Raghu Babu,  
Registrar

Office Tel. No.: 08942-281518

Fax No.: 281972

Mobile: 09490475588

e-mail: regdrbrau@yahoo.com

No BRAU/F/PG BOS-Social Work/2019

DT.21-02-2019

**PROCEEDINGS OF THE VICE-CHANCELLOR**

Sub: Dr.B.R.Ambedkar University, Srikakulam – Reconstitution of P G Board of Studies in Social Work – Orders – Issued.

Read: (1) Proposal dt.28-11-2018 received from the Head of the Department of Social Work.  
(2) Note orders of the Hon'ble Vice-Chancellor dt.15-02-2019.

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**ORDER:**

The Hon'ble Vice-Chancellor having considered the proposals read above, is pleased to order that the P.G. Board of Studies in Social Work be reconstituted with the following members, for a period of three years, to transact the academic activities for the development of the Department in the University College and its affiliated colleges for P.G Courses.

S. No.	Name of the Member	Organization/Institution & Address	Designation	Contract Number
1	Prof. ABSV Ranga Rao Director, Gandhian Studies Centre,	Dept. of Social Work, Andhra University, Visakhapatnam	Chairman (up to June 2019)	98492 37813
2	Prof. T. Sobha Sri Head of the Dept. of Social Work	Andhra University, Visakhapatnam	proposes as the Chairman (from June 2019)	98480 97091
3	Mr. B. V. Prasad Associate Director – CSR	Dr.Reddy's Laboratories Ltd., Raod No.3, Banjara Hills, Hyderabad-500 034, TS	Member	80085 58169
4	Mr. M. Prasada Rao, Director,	Youth Club for Bejjipuram, Srikakulam	Member	94901 62667
5	Dr. G. Sanjeevayya, Asst. Professor	Dept. of Social Work, Dr.B.R.Ambedkar University, Srikakulam	Member	94927 38207
6	Dr. M. Anuradha, Asst. Professor		Member	83746 00280
7	Dr. U. Kavya Jyotsna, Asst. Professor		Member	81064 24481

The Hon'ble Vice-Chancellor has further ordered that the Members be requested to submit their acceptance to the undersigned at the earliest.

(By Order)

*K. R. A.*  
**REGISTRAR**

To  
The BOS Members

Copies to: Office of the Hon'ble Vice-Chancellor  
Principal, College of Arts, Commerce, Law & Education  
Dean of Examinations  
Head of the Department of Social Work  
Registrar's Peshi

Prof. K.Raghu Babu,  
Registrar  
Dr.B.R.Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India

## Board of Studies meeting.

Minutes of Board of Studies (BOS) in Socialwork (Pw)  
Department of Socialwork, Dr. BRAU SecM held on  
7/2/19 at 10:30 am

### Members present

Signature

1. Prof. ABSV Ranga Rao

2. Dr. G. Sanjeevayya

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3. Dr. H. Anuradha

H. Anuradha

4. Dr. U. Kavya Pyotsne

U. Kavya Pyotsne

5. Dr. D. Vanaja

D

### Student member

1. A. Durgabhawani

A. Durgabhawani



Minutes of Board of Studies (BOS) in Social Work (PG), Department of Social Work, Dr. B.R. Ambedkar University held on 06-07-2019 in the Department of Social Work.

The following are the Resolutions taken.

1. It was resolved to prepare MSW syllabus in the Blooms Taxonomy model for 2019-20 academic year and make changes up to minimum 30% in each paper as per the directions of the Hon'ble Vice- Chancellor.
2. The BOS committee approved the Vision, Mission, Programme Objectives (POs), Programme Education Objectives (PEOs), Programme Outcomes (POs), SWOC, schematics and credit points of the course.
3. It was resolved to increase the paper choice option in the schematics hence, Counseling- Theory and Practice (106) paper was added to first semester. MOOCS course also will be encouraged to be taken by the students. Rehabilitation and After Care Services (206) elective was introduced in second semester. Social Entrepreneurship (306) will be introduced as elective in third semester. Social work with elderly and differently abled (301) will be changed as core paper in third semester replacing Life Skills and Soft Skills for social worker paper (301). Survey, study tour, Social Audit, Summer internship and Unnat Bharat Abhayan activities will be conducted as outreach. Student extension activities will be continued as per university norms.
4. It was resolved to make changes or corrections in all papers that are discussed and suggested by the committee meeting and finalize the syllabus.
5. It was resolved to conduct concurrent field work for the academic year 2019-20 (Admitted Batch 2019-21) on Friday and Saturday every week to the 1<sup>st</sup> and 2<sup>nd</sup> Semester Students.
6. The BOS committee also instructed to conduct industrial social work to encourage CSR activities & ensure that the field placements as part of consecutive field work are done in industries also.



DR. B.R. AMBEDKAR UNIVERSITY-SRIKAKULAM  
DEPARTMENT OF SOCIAL WORK

Etcherla,  
Dt: 06-07-2019.

The following are attended to the Board of Studies (BOS) Meeting held on 6-07-2019 in the Department of Social Work to discuss the meeting agenda given by the University Authorities.

Sl. No	Name	Address	Category	Nominated as	Signature
1	Prof. ABSV. Ranga Rao	Department of Social Work, Andhra University, Visakhapatnam (Retired). Contact No: 9849237813	Category-I	Chairman	
<b>Category -II</b>					
2	Prof. T. Shobha Sri	Professor, Department of Social Work, Andhra University, Visakhapatnam Contact No :9848097091	Education Institution	Chairman/ Chairperson	
3	Dr. Prakash S. Yadav	Head of the Department Associate professor, Department of Social Work, Tilak Maharashtra Vidhyapeeth, Pune, Maharashtra. Contact No :9689701738	Education Institution	Member	
4	Sri. C.S. Jagadeswara Rao. M	Company Secretary, Company Affairs Department, RINI, Visakhapatnam Steel Plant, Visakhapatnam Contact No :9948099919	Industry	Member	
5	Dr. G. Sanjeevayya	Assistant Professor, Department of Social Work, DR.BRAU - SKLM Contact No :9493738207	Education Institution	Member	
6	Dr. M. Anuradha	Assistant Professor, Department of Social Work, DR.BRAU-SKLM Contact No :8374600280	Education Institution	Member	



7	Dr. U. Kavya Jyostna	Assistant Professor, Department of Social Work, DR.BRAU-SKLM Contact No :8106424481	Education Institution	Member
8	Dr. D. Vanaja	Assistant Professor <sup>©</sup> Department of Social Work, DR.BRAU-SKLM Contact No :6304520703	Education Institution	Associate Member
9	Dr. K. Syamala	Assistant Professor <sup>©</sup> Department of Social Work, DR.BRAU-SKLM Contact No :9494520417	Education Institution	Associate Member

### Category -III

10	Parent : Mr. Reedy Lakhanaidu Student: Mr. Anand. R.	Chinna Rupu Valsa, Murapaka Post, Laveru Mandalam, Contact No : 9866396595	Parent Community
11	Mr. M. Sreedhar (ad bt:2018-20)	8106861521 Contact No : <del>9052762880</del>	Meritious outgoing student
12	Mrs. S. P. Anitha <i>ch. Tharsi copo.</i> <i>9703842418</i>	Project Director, Integrated Child Development Services (ICDS), Srikakulam Contact No :9440814582	Government organization District/State services
13	Mr. Prasad Rao	Project Director, Youth Club of Bejjipuram, Srikakulam. Contact No :9490162667	NGOs community services
14	Mrs. S. Sowmya (ad bt : 2016-18)	Contact No : 9030387333	Alumni
15		Contact No :	Employer

16. Padala Bhudevi (GAVS) Tirumandalam, Srikakulam.
17. D. Raj Babu (GAVS) Tirumandalam, Srikakulam.
18. Dr. Y. Ramana, Faculty & UGC-PDF, Dept. of Social Work

9701699050

*K. R. R. K.*  
(K. RAGHU BABU),  
Registrar  
Dr.B.R.Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India



**Agenda for the Joint Annual Boards of Studies Meeting held on  
06 – 07 – 2019 at 10.00 A.M. related to Arts, Commerce, Law,  
Education, Science and Engineering Programmes.**

1. To Propose additions or omissions to the consolidated list of persons eligible to serve as paper setters examiners.

**Note:** Information regarding the subjects in which the persons mentioned in the list are especially proficient should be noted should the Board desires that any person's name be deleted from the list for confidential reasons, the Board should send us its recommendations in the form of a resolution stating the reasons in full in a confidential communication to the Registrar.

2. To recommend text books for the several University Examinations with which the Board is concerned.

**Notes:**

a). Text books for the several University Examinations with which the Board deals may be recommended text books for any of the University Examination, the Chairman may furnish in the minutes that text books are not necessary for the examination and that the syllabus prescribed may be followed.

b). It is important that the Board should satisfy itself (i) that an adequate number of copies of the text books particularly in vernaculars and other oriental languages recommended of all the Examinations are available for the use of the students. (ii) that when such number is not available now, the board has made enquires and satisfied itself that necessary arrangements will be made for their being available before the course commences and; (iii) the books should not contain absence and objectionable passages but are suitable in style and subject matter for University study and literature. The Chairman requested to state when lists are sent to the Registrar which of the books fails in category (i) and which under category (ii) The Chairman is also requested to see that the full postal address of the authors and book sellers are furnished as far as possible in respect of the books recommended for study by the Board of Studies.

3. To consider the question papers setters for the Examinations.
4. To consider recommending panel of experts from outside the University area as required under section 43 of chapter VII of the A.P. Universities Act 1991 for constitution of section committees and send the same to the Vice-Chancellor in closed cover.



5. To consider equivalency for the subject between yearend pattern Semester pattern and when there is no equivalency between these two course of action to be taken and the guidelines in this behalf.
6. To consider the forwarding the model question papers with the signature of the Chairman/Chairperson on each page within 15 days from the meeting of the Board of Studies.
7. To consider that any proposal for starting of new course shall be forwarded through the Dean, Faculty concerned along with minutes of the meeting of the Board of Studies of the respective board with full details i.e., year effect, syllabi, scheme of instruction/ Examination proposed fee structure and needs of the Industry/Student community.
8. To consider that if any proposal to revamp the syllabi is to be given only from the forth coming batches only and should not encourage to revise the syllabus for a particular subject or subjects or to a single unit/units in the middle of the academic year to avoid confusion among the staff and student community, paper setting work and conduct the Examinations smoothly and unnecessary expenditure occurred by the University.
9. To consider any proposal for modified/revised syllabi for any course shall submit in a single spell for getting approval of statutory bodies and communicate the same to the concerned sections and affiliated colleges to offer the said courses for taking necessary further action.
10. As Per Executive Council Resolutions that the syllabus, curriculum and Regulations once formulated-shall ordinarily be in force for at least one year and whenever the UG/PG/Diploma syllabi undergo change a transitory provision shall be in force only for 3/3 years.
11. To consider elaborate discussion towards
  - (a) Digital Education (b) Physical Education (c) Yoga & Health Management (d) Field work/Extension work/Outreach/University responsibility (USR) activities (e) soft skills/ HR Skills/Placement training/Employability Skills training (d) Skill development programme course reviews: (i) Fundamentals of english grammar, vocabulary, phonetics(ii) Communication Skills (iii) Mental Ability & Reasoning (iv) Soft skills for employability enhancement
12. To consider any other cognate subject with the permission of the Chairman/Chairperson.



**Dr.B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM**  
ETCHERLA- 532 410 (A.P.), INDIA.

Prof. K. Raghu Babu,  
Registrar

Office Tel. No.: 08942-281518

Fax No.: 281972

Mobile: 09490475588

e-mail: [regdrbrau@yahoo.com](mailto:regdrbrau@yahoo.com)

No. BRAU/FI: Annual BoS/2020.21

Dt: 15.06.2020

**CIRCULAR**

The Annual Board of Studies meeting of Dr.B.R.Ambedkar University, Srikakulam is scheduled on 25<sup>th</sup> June 2020 from 10.00 AM to 1.00 PM through Online (Digital Mode). Hon'ble Vice-Chancellor will address all the members at 10.00 AM on 25<sup>th</sup> June 2020 and hence it is informed to all the Principals of Constituent Colleges, Dr.BRAU, Srikakulam Chairperson, BOS, HOD's/Course Coordinators, Faculty members and external BOS members of all the Departments of Dr.BRAU, Srikakulam to prepare the Curriculum for 2020-21 in slightly modifying the existing curriculum of 2019-20 (By adopting minor changes). It is further informed to send the soft copies of the modified curriculum to all the external members before 18<sup>th</sup> June 2020. This would enable to take suggestions from all the esteemed members.

Further, All the Heads/ Course Coordinators of all the Departments are requested to conduct Annual PG Boards of Studies & UG Professional meeting through Online (Digital Mode) with the Chairman (in chair) in respective Departments on 25.06.2020 from 10.30 AM to 01.00 PM & 2.00 PM to 04.30 PM, to submit resolutions to the University Administration, for framing course content, syllabus, academic calendar, scheme of Examination by incorporating New Pattern of Course Outcomes (COs) Course Objectives, Programme Outcomes (POs), Programme Education Objective (PEOs) and Learning Outcomes (LOs), Online (20%), & Offline (80%) Teaching - Learning process etc., suitable to the needs of the Market/ Industry/ Entrepreneurship/Society etc, in the global scenario, by inviting all stakeholders from Industry Enterprises/Govt. Organizations/R&D Organizations/Alumni/ Parents/NGOs/ Community Organizations etc, to take their expertise for the overall benefit of the Department.

*K. Raghu Babu*  
**REGISTRAR**

To  
The Principal, College of Arts, Commerce, Law & Education  
The Principal, College of Science  
The Principal, College of Engineering  
All BOS Chairpersons  
All BOS Members

**Copies to:**

Office of the Hon'ble Vice-Chancellor  
Dean-CDC, Dean-Examinations, Coordinator, IQAC  
All Heads/Coordinators of the Departments  
The Chief Warden  
The Asst. Principals, The Librarian  
The Programme Coordinator, NSS Cell

Registrar  
Dr. B.R. Ambedkar University Srikakulam  
ETCHERLA - 532 410





**Dr.B.R.AMBEDKAR UNIVERSITY, SRIKAKULAM**  
ETCHERLA- 532 410 (A.P.), INDIA.

Prof. K. Raghu Babu,  
Registrar

Office Tel. No.: 08942-281518  
Fax No.: 281972  
Mobile: 99490475588  
e-mail: registrar@drbauru.ac.in

No. BRAU/FI: Annual BoS/2020.21

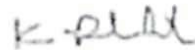
Dt: 15.06.2020

CIRCULAR

We have pleasure in informing that the Joint Board of Studies, Dr.B.R.Ambedkar University, Srikakulam meeting will be held on 25-06-2020, Online (Digital Mode) and followed by Individual Department Board of Studies Meeting.

Hon'ble Vice-Chancellor will address the Chairpersons & Members of the Joint Board of Studies scheduled on 25-06-2020 at 10.00 AM (Through Online). All the faculty, Non-Teaching Staff are hereby informed, not to apply any leave (CL, PL, OD, OOD etc.,) on 25-06-2020. Agenda is given below.

On the occasion of the 13<sup>th</sup> Foundation Day Celebrations Garlanding of Dr.B.R.Ambedkar Statue & Emblem of Dr.B.R.Ambedkar University, Srikakulam will be held on 25-06-2020 at 9.30 AM.

  
REGISTRAR

To  
The Principal, College of Arts, Commerce, Law & Education  
The Principal, College of Science  
The Principal, College of Engineering  
All BOS Chairpersons  
All BOS Members

Copies to:  
Office of the Hon'ble Vice-Chancellor  
Dean-CDC, Dean-Examinations, Coordinator, IQAC  
All Heads/Coordinators of the Departments  
The Chief Warden  
The Asst. Principals, The Librarian  
The Programme Coordinator, NSS Cell

Registrar  
Dr. B.R. Ambedkar University Srikakulam  
ETCHERLA - 532 410

Scanned with CamScanner

Agenda for the Joint Annual Boards of Studies Meeting held on 25-06-2020 at 10.00 A.M. related to Arts, Commerce, Law, Education, Science and Engineering Programmes.

1. To Propose additions or omissions to the consolidated list of persons eligible to serve as paper setters examiners.

Note: Information regarding the subjects in which the persons mentioned in the list are especially proficient should be noted should the Board desires that any person's name be deleted from the list for confidential reasons, the Board should send us its recommendations in the form of a resolution stating the reasons in full in a confidential communication to the Registrar.

2. To recommend text books for the several University Examinations with which the Board is concerned.

Notes:

a). Text books for the several University Examinations with which the Board deals may be recommended text books for any of the University Examination, the Chairman may furnish in the minutes that text books are not necessary for the examination and that the syllabus prescribed may be followed.

b). It is important that the Board should satisfy itself (i) that an adequate number of copies of the text books particularly in vernaculars and other oriental languages recommended of all the Examinations are available for the use of the students. (ii) that when such number is not available now, the board has made enquires and satisfied itself that necessary arrangements will be made for their being available before the course commences and; (iii) the books should not contain absence and objectionable passages but are suitable in style and subject matter for University study and literature. The Chairman requested to state when lists are sent to the Registrar which of the books falls in category (i) and which under category (ii) The Chairman is also requested to see that the full postal address of the authors and book sellers are furnished as far as possible in respect of the books recommended for study by the Board of Studies.

3. To consider the question papers setters for the Examinations.
4. To consider recommending panel of experts from outside the University area as required under section 43 of chapter VII of the A.P. Universities Act 1991 for constitution of section committees and send the same to the Vice-Chancellor in closed cover.
5. To consider equivalency for the subject between year end pattern to the Semester pattern and when there is no equivalency between these two, the course of action to be taken and the guidelines in this behalf.
6. To consider the forwarding the model question papers with the signature of the Chairman/Chairperson on each page within 15 days from the meeting or the Board of Studies.
7. To consider that any proposal for starting of new course shall be routed through the Dean, Faculty concerned along with minutes of the meeting of the Board of Studies of the respective board with full details i.e., year of effect, syllabi, scheme of instruction/ Examination proposed fee structure and needs of the Industry/Student community.
8. To consider that if any proposal to revamp the syllabi is to be given effect from the forth coming batches only and should not encourage to revise the syllabus for a particular subject or subjects or to a single unit/units in the middle of the academic year to avoid confusion among the student community, paper setting work and conduct the Examinations smoothly and unnecessary expenditure occurred by the University.
9. To consider any proposal for modified/revised syllabi for any course shall submit in a single spell for getting approval of statutory bodies and communicate the same to the concerned sections and affiliated colleges to offer the said courses for taking necessary further action.
10. As Per Executive Council Resolutions that the syllabus, curriculum and Regulations once formulated, shall ordinarily be in force for at least 4 3/2 year and whenever the UG/PG/Diploma syllabi undergo change, the transitory provision shall be in force only for 3/3 years.
11. To consider elaborate discussion towards  
(a) Digital Education (b) Physical Education (c) Yoga & Fitness Management (d) Field work/Extension work/Outreach/University social responsibility (USR) activities (e) soft skills/ HR Skills/Placement training/Employability Skills training (d) Skill development programme course reviews: (i) Fundamentals of english grammar, vocabulary & phonetics(ii) Communication Skills (iii) Mental Ability & Reasoning and (iv) Soft skills for employability enhancement
12. To consider any other cognate subject with the permission of the Chairman/Chairperson.



## Agenda:

1. Academic year 2019-20:
  - a. Conduction of online viva voce exam for 2<sup>nd</sup> and 4<sup>th</sup> semester students, and discuss modalities of operation towards conduction of semester end exams for both semesters.
2. Academic Year 20-21:
  - a. Operation of Academic year 2020-21, mode of class instruction- offline or online.
  - b. Preparation of academic calendar, teaching plans, lesson plans, and timetables.
  - c. Changes in the syllabus prepared in the year 2019-20. MOOCs and field work.
3. Admissions and student strength
4. Status of PG Diploma in Gandhian Social Work

## General Minutes and Resolutions:

1. Academic year 2019-20:
  - a. The Board resolved to conduct Online Viva Voce examination for the 2<sup>nd</sup> & 4<sup>th</sup> semester students.
  - b. The Board was appraised on the conduction of online classes for the remaining syllabus during COVID-19 lockdown, conduction & submission of online mid exam for 15 marks; Online exam for 5 marks and assignments for 5 marks for II<sup>nd</sup> semester students. The board was appraised of the Block Field work placements for all 3 specializations and completion of the same. The IV<sup>th</sup> semester end exams were conducted by the university and awaiting results.
  - c. The board discussed and discarded the modalities such as comprehensive Viva for each paper & assignments and resolved to summate the previous end semester results and add the internal evaluation to declare results for II<sup>nd</sup> semester.
2. Academic Year 20-21:
  - a. The board opined that 80% online and 20 % offline classes will be viable and resolved to follow the university norm as per requirement.
  - b. Field work will be conducted on Friday/Saturday, however the field work will be planned in such a way that there will be minimum contact with the community in general.

## Agenda 1

To Propose additions or omissions to the consolidated list of persons eligible to serve as paper setters,



### Agenda 3

To consider the question papers setters for the Examinations

#### Resolution 3

The following question paper setters for examination are approved.

#### List of paper setters

1. Prof. T. Sobhasri, Department of Social Work, Andhra University, Visakhapatnam
2. Prof. K. Visweswara Rao, Department of Social Work, Andhra University, Visakhapatnam
3. Prof. P. Arjun, Department of Social Work, Andhra University, Visakhapatnam
4. Prof. R. Swami Das, Department of Social Work, Andhra University, Visakhapatnam
5. Prof. Saraswati Raju Iyer, Department of Social Work, Acharya Nagarjuna University, Guntur
6. Dr. K. Dhana Lazmi, Associate Professor, Acharya Nagarjuna University, Guntur
7. Dr. Y. Ashok Kumar, Associate Professor, Acharya Nagarjuna University, Guntur
8. Prof. IV Lalitha Kumari, Department of Social Work, SPIMV University, Tirupati
9. Dr. P. Subba Raju, Assistant Professor, Department of Social Work, Vikram Simhapuri University, Nellore
10. Dr. K. Suneeta, Assistant Professor, Department of Social Work, Vikram Simhapuri University, Nellore

### Agenda 4

To consider recommending panel of experts from outside the University area as required under section 43 of chapter VII of the A.P. Universities Act 1991 for constitution of section committees and send the same to the Vice-Chancellor in closed cover.

#### Resolution 4

Board resolved that Chairman would send a panel of experts from outside university area for constitution of section committees and decided to submit it in a sealed cover to the Hon'ble Vice-Chancellor

### Agenda 5

To consider equivalency for the subject between yearend pattern to the Semester pattern and when there is no equivalency between these two, the course of action to be taken and the guidelines in this behalf.

#### Resolution 5

The Board resolved to follow the above-mentioned condition

### Agenda 6

To consider the forwarding the model question papers with the signature of the Chairman/Chairperson each page within 15 days from the meeting of the Board of Studies

#### Resolution 6

The Board resolved to submit model question papers with Chairman signature to the university authorities with 15 days of HO's meeting



#### **Agenda 7**

To consider that any proposal for starting of new course shall be routed through the Dean, Faculty concerned along with minutes of the meeting of the Board of Studies of the respective board with full details i.e., year of effect, syllabi, scheme of instruction/Examination proposed fee structure and needs of the Industry/Student community.

#### **Resolution 7**

The Department has already taken approval to start or initiate the PG Diploma course in Gandhian Social Work for the Academic year 2020-21. The Class work will commence accordingly based on the feasibility accorded by the COVID scenario or conduct online classes for the completion of class work.

#### **Agenda 8**

To consider that if any proposal to revamp the syllabi is to be given effect from the forth coming batches only and should not encourage to revise the syllabus for a particular subject or subjects or to a single unit/units in the middle of the academic year to avoid confusion among the student community, paper setting work and conduct the Examinations smoothly and unnecessary expenditure occurred by the University.

#### **Resolution 8**

The Board resolved that if any proposal to revamp the syllabi is to be given effect from the forth coming batches only and should not encourage to revise the syllabus for a particular subject or subjects or to a single unit/units in the middle of the academic year to avoid confusion among the student community, paper setting work and conduct the Examinations smoothly and unnecessary expenditure occurred by the University.

#### **Agenda 9**

To consider any proposal for modified/revised syllabi for any course shall submit in a single spell for getting approval of statutory bodies and communicate the same to the concerned sections and affiliated colleges to offer the said courses for taking necessary further action.

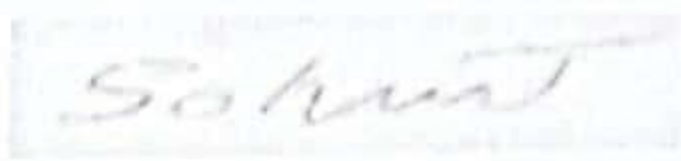
#### **Resolution 9**

It is resolved that the following are the papers selected as electives to

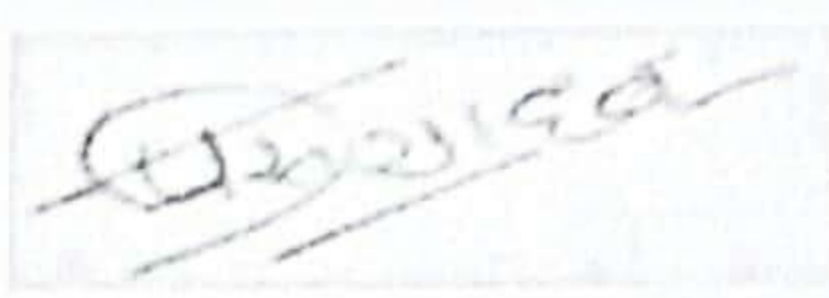


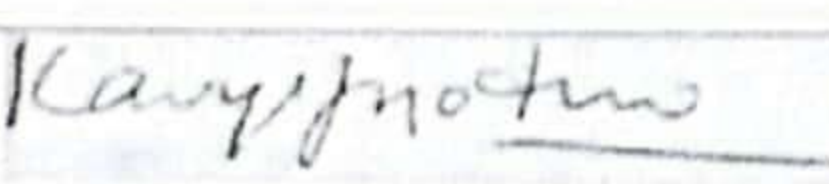
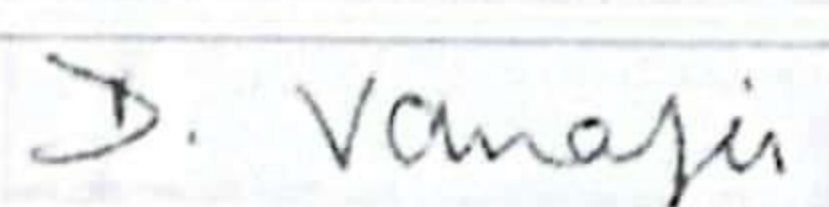
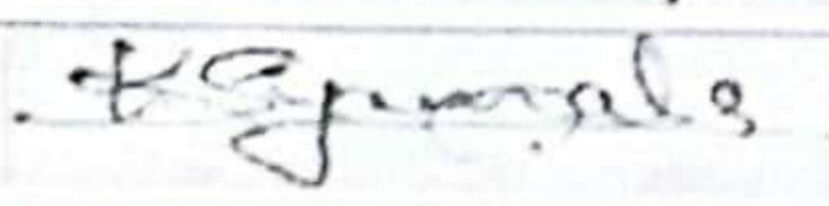


The Department of Social Work Board of Studies (BOS) meeting was held on 25<sup>th</sup> June, 2020 through online mode at 12.30 Noon.

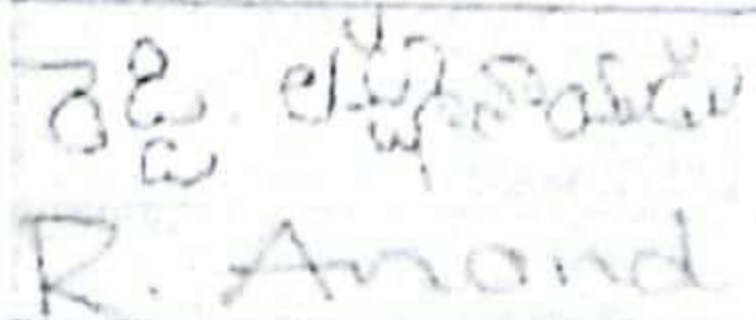
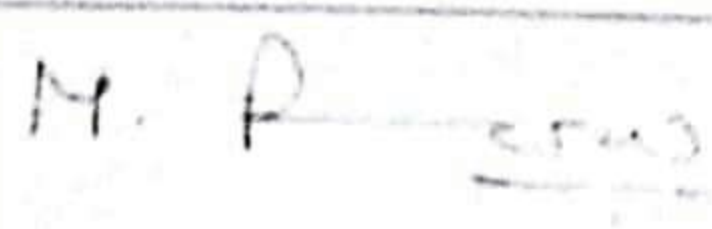
The following Members of BOS are participated through online mode:

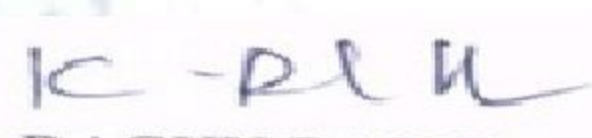
S.No	Name	Designation	Signature	Remark
01	Prof. T. Sobhasri Chief Warden Dept. of Social Work Andhra University	Chairman		

**Category - II**

02	Dr. Prakash S. Yadav Associate Professor Dept. of Social Work Tilak Maharashtra Vidhyapeeth, Pune. Maharastara	Member		ABSENT
04	Dr. G. Sanjeevayya Assistant Professor, DR. BRAU-SKLM	Member		
05	Dr. M. Anuradha Assistant Professor, DR. BRAU-SKLM	Member		
06	Dr. U. Kavya Jyotsna Assistant Professor, DR. BRAU-SKLM	Member		
07	Dr. D. Vanaja Assistant Professor (c), DR. BRAU-SKLM	Member		
08	Dr. K. Syamala Assistant Professor (c), DR. BRAU-SKLM	Member		

**Category III**

09	Parent: Mr. Reddy Lakhanaidu Student: Mr. Anand R	Member		
10	Mr. G. Sreedhar Admt batch 2018-2020	Member		ABSENT
11	Mrs. S.P Anitha P.D. ICDS-Srikakulam	Member		ABSENT
12	Mr. Prasad Rao PD, YCB, Bejjipuram	Member		
13	Mrs. S. Sowmya Admt batch 2016-18	Member		ABSENT

  
K. RAGHUNATH BABU,  
Registrar  
Dr.B.R.Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India



## Semester I

Paper Code	Title of the paper	Core Courses	Semester end Marks	Internal Marks	Total
SW - 106	Counselling- Theory and Practice	Elective	75	25	100
	Skill Development - PAPER-1 Fundamentals of English Grammar, Vocabulary & Phonetics	Elective	75	25	100
	MOOCs/SWAYAM Courses Soft Skills-12 weeks, NPTEL Developing Soft Skills and Personality-8 Week, NPTEL Cancer Fundamentals-AICTE Introduction to Information Technology-12 Weeks, IGNOU Children with Developmental Challenges-6Weeks, CEC-UGC Developing Life Skills-12 Week, CEC-UGC Endocrinology-12Weeks, CEC-UGC Food and Nutrition-12 Week, CEC-UGC Human Growth and Development -8Weeks, CEC-UGC Stress Management-4Week, NPTEL Introduction to Yoga and applications to Yoga-8Week, AICTE 12 Guidance and Counselling-4 Weeks, NITTR				
--	Concurrent Field Work	Friday & Saturday	75	25	100
-	Social Audit	10 Days (Compulsory)	-		
--	Student Extension Field Work (6 hrs per week)	Saturday	-	25	25
--	Survey/Internship/Yoga/Physical Education/Study Tour/	As & when need arises	-	-	-

## Semester II

Paper Code	Title of the Paper	Core Courses	Semester end Marks	Internal Marks	Total
SW - 206	Rehabilitation and After Care Services	Elective	75	25	100
--	Skill Development - II Communication Skills	Elective	75	25	100
	MOOCs/SWAYAM Courses Soft Skills-12 weeks, NPTEL Developing Soft Skills and Personality-8 Week, NPTEL Cancer Fundamentals-AICTE Introduction to Information Technology-12 Weeks, IGNOU Children with Developmental Challenges-6Weeks, CEC-UGC Developing Life Skills-12 Week, CEC-UGC Endocrinology-12Weeks, CEC-UGC Food and Nutrition-12 Week, CEC-UGC Human Growth and Development -8Weeks, CEC-UGC Stress Management-4Week, NPTEL Introduction to Yoga and applications to Yoga-8Week, AICTE Guidance and Counselling-4 Weeks, NITTR	Elective			
--	Concurrent Field Work	Friday & Saturday	75	25	100
--	Student Extension Field Work	Saturday	-	25	25
--	Summer Internship/ Survey/Yoga/Physical Education/Study Tour/	As & when need arises	-	-	-

## Semester III

Paper Code	Title of the Paper	Core Courses	Semester end Marks	Internal Marks	Total	Total Credit Points
SW – 301	Social Work with Elderly and Differently Abled	Core	75	25	100	3
SW – 303	Disaster Management	Elective	75	25	100	3
SW – 306	Social Entrepreneurship	Elective	75	25	100	3
--	Skill Development – III Mental Ability, Reasoning and Quantitative Aptitude	Elective	75	25	100	2
--	<b>MOOCs/SWAYAM Courses</b> Soft Skills-12 weeks, NPTEL Developing Soft Skills and Personality-8 Week, NPTEL Cancer Fundamentals-AICTE Introduction to Information Technology-12 Weeks, IGNOU Children with Developmental Challenges-6Weeks,CEC-UGC Developing Life Skills-12 Week, CEC-UGC Endocrinology-12Weeks, CEC-UGC Food and Nutrition-12 Week, CEC-UGC Human Growth and Development -8Weeks, CEC-UGC Stress Management-4Week,NPTEL Introduction to Yoga and applications to Yoga-8Week, AICTE Guidance and Counselling-4 Weeks, NITTR	Elective				
--	Consecutive Field Work	Friday & Saturday	75	25	100	
--	Student Extension Field Work	Saturday	-	25	25	
--	Summer Internship/ Survey/Yoga/Physical Education/Study Tour/	As & when need arises	-	-	-	
--	Social Audit	Compulsory	-	-	-	



Skill Development – IV Soft Skills for Employability Enhancement		Core Courses	Semester end Marks	Internal Marks	Total	Cred Point
MOOCs/SWAYAM Courses	Soft Skills-12 weeks, NPTEL	Elective	75	25	100	2
	Developing Soft Skills and Personality-8 Week, NPTEL	Elective				
	Cancer Fundamentals-AICTE	Elective				
	Introduction to Information Technology-12 Weeks, IGNOU	Elective				
	Children with Developmental Challenges-6Weeks,CEC-UGC	Elective				
	Developing Life Skills-12 Week, CEC-UGC	Elective				
	Endocrinology-12Weeks, CEC-UGC	Elective				
	Food and Nutrition-12 Week, CEC-UGC	Elective				
	Human Growth and Development -8Weeks, CEC-UGC	Elective				
	Stress Management-4Week,NPTEL	Elective				
	Introduction to Yoga and applications to Yoga-8Week, AICTE	Elective				
	Guidance and Counselling-4 Weeks, NITTR	Elective				
--	Consecutive Field Work	Compulsory	75	25	100	12
--	Block Field Work	Compulsory	125	25	150	22
--	Project Report Prepared on a Topic pertaining to the organization where the student is placed in Block Field work	Compulsory	42	08	50	3
--	Viva – Voce	Compulsory	50*	-	50	3
--	Student Extension Field Work	--	-	25	25	1
--	Summer Internship/ Survey/Yoga/Physical Education/Study Tour/	--	-	-	-	1

#### Agenda 10

As Per Executive Council Resolutions that the syllabus, curriculum and Regulations once formulated shall ordinarily be in force for at least 4/3/2 year and whenever the UG/PG/Diploma syllabi undergo change, the transitory provision shall be in force only for 3/3 years.

#### Resolution 10

The Board resolved that curriculum and Regulations once formulated shall ordinarily be in force for at least 3 years and whenever the PG/Diploma syllabi undergo change, the transitory provision shall be in force only for 3/3 years.

#### Agenda 11

To consider elaborate discussion towards (a) Digital Education (b) Physical Education (c) Yoga & Stress Management (d) Field work/Extension work/Outreach/University social responsibility (USPR) activities (e) soft skills/ HR Skills/Placement training/Employability Skills training (d) Skill development

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e	75	25	100	2
ve				2
ulsory	75	25	100	12
ulsory	125	25	150	22
ulsory	42	08	50	3
ulsory	50*	-	50	3
	-	25	25	1
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Physical Education (c) Yoga & Fitness  
social responsibility (USR) activities  
his training (d) Skill development

programme course reviews: (i) Fundamentals of English grammar, (ii) Communication Skills (iii) Mental Ability & Reasoning and (iv) Soft skills enhancement.

#### Resolution 11

After a prolonged discussion, the board resolved that it is time to encourage Digital mode of instruction for the Academic year 2020-21 would be 80 percent offline and the teachers should develop at least 20 percent of course material with digital tools. as an elective for CBCS will continue as per university norms.

#### Agenda 12

To consider any other cognate subject with the permission of the Chairman/Chairperson

#### Resolution 12

The Board resolved not to incorporate any new or cognate subject in the syllabus as syllabus was revised in the last year.

#### Conducted online BoS Meeting through ZOOM app

Airtel 4G 10:43 AM 25%

Close Participants (7)

- Dr. Kavya Jy... (Host, me)
- 1612657 HASHITA PUS...
- Dr. Raghu
- Sobha's iPhone
- Dr Syamala Kambala
- M. Anuradha
- Peddinti Hemalatha

*K. RAGHU BABU*  
(K. RAGHU BABU),  
Registrar  
Dr. B.R. Ambedkar University, Srikakulam  
Etcherla - 532 410 (A.P.), India

